**COPENHAGEN INTERNATIONAL INSTITUTE OF CATERING AND HOTEL MANAGEMENT**

***“Crafting creativity for Global Excellence”!***

**P.O. Box., Kamapala-Uganda, Tel:+256765874942,+256783209798,+256759037991**

**E-mail:ciicham@gmail.com, Kisaasi-Kyanja Road, turn left on Bahai Road.**

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| --- | --- | --- | --- |
| Name: |  | Date: |  |
| Registration: |  | Course: |  |
| Students No. |  | Sponsorship: |  |
| Gender: |  | Scheme: | Direct entry |
| Year of study: |  |  |  |

Dear Sir/Madam,

**PROVISIONAL ADMISSION LETTER**

I write to offer to you a place at CIICAHM for a programme of study leading to the following award as a privately sponsored student.

**COURSES**

This is a provisional offer made on the basis of the statement of your qualification as presented on your application form. The offer is subject to payment of 60% Tuition and all functional fees before issuance of admission letter from your respective college or school register when the institute officially opens.

**The fees policy states as follows:**

1. All first year students should pay 60% tuition and full functional fees before the beginning of the orientation week which will be communicated at a later date.
2. All first year students should pay 60% tuition and full functional fees before issuance of original admission letters.
3. All students should have paid 100% Tuition by the 12th week of the semester as stipulated in the fees policy, approved by the institute.
4. Registration is a mandatory requirement of the institution which must be done with in the first 2 weeks of the semester.
5. Internship fee of UGX… shall be paid in the 1st and 2nd semesters of year one to cater for administration and supervision of the exercise. Internship fee is determined by the milage/ region of the internship area.
6. All payments SHOULD be made through the bank or school pay system.

See detailed fees structure on the next page